Checklist for non-profit organization registration

Investigator	
DBA name and address	
Date application assigned	Date case completed
The following requirements will be completed by the investig	ator working on your case
Investigator requirement – Non-profit organization voconfirming that the corporation is nonprofit and is in go	erification through the Missouri Secretary of State web site ood standing
In order to begin processing a liquor application, an applica	nt must submit the following
Non-profit organization registration – must be signed a Division (http://www.kcmo.org/CKCMO/Depts/Neigh	and notarized. Form provided by the Regulated Industries borhoodAndCommunityServices/Regulated/)
All of the following information must be submitted by the app	olicant
<u>Have</u> <u>Need</u>	
Consultant consent form signed by the applicant the Regulated Industries Division (http://www.kcmo.org/CKCMO/Depts/Neighbo	at (only applicable if a consultant is used) – form provided by orhood And Community Services/Regulated/)
	apt status letter from the State and the IRS (IRC Section 501)
A copy of the nonprofit annual registration r	report for the current year
A statement of no sales/use tax due dated within Finance Department in City Hall, 414 E. 12 th St	n the preceding 90 days from the date of application – from the t., (816) 513-1120 or (816) 513-1135
Other items that may be requested by the invest	tigator

3-4-2010